

The College of Behavioral & Social Sciences

Graduation Planning Worksheet

AASPPpsgp-v.3updated 10/13/10

Name: BSOS Student	UID: 109000000	Email: bsosstudent@umd.edu
Major: AASP - Public Policy	Date:	Cumulative Credits to Date: 0

Check applicable boxes. Read and initial appropriate statements, then sign and date.

<input type="checkbox"/> I am a NCAA Athlete.	<input type="checkbox"/> I am changing/declaring my major to a BSOS major _____ I understand that my major change form or LEP application must be signed and attached. _____ I understand that plans are reviewed in the order they are received.
<input type="checkbox"/> I am a first semester freshman or transfer student. _____ I understand that plans are reviewed in the order they are received. _____ I understand that my block will not be lifted until my plan has been reviewed and approved . _____ I understand that by submitting my plan after the deadline , my block may not be lifted by my registration time.	<input type="checkbox"/> I am adding a BSOS major as a double. _____ I understand that my major change form or LEP application must be signed and attached. _____ I understand that plans are reviewed in the order they are received.

Statements of Understanding

- _____ I understand that it is my responsibility to accurately plan and complete my degree requirements for graduation.
- _____ I understand that it is my responsibility to seek clarification from BSOS College or Department advisors on my degree requirements.
- _____ I understand that this is *my* graduation plan and that my graduation is dependent on successful completion of all degree requirements.
- _____ I understand that BSOS will verify my benchmark/gateway requirements for accuracy.
- _____ I understand that BSOS will contact me in the event that my benchmark/gateway requirements are not accurately reflected on my plan.
- _____ I understand that I can schedule an appointment to meet with an advisor with regards to my graduation plan or general questions.
- _____ I understand that I am expected to use my Major Card, Degree Navigator report, and Advising Resources for graduation planning.

Student signature: _____ Date: _____

Instructions for Completing Graduation Plan:

- Fill in your personal information, including name, UID, email address, intended major, date of plan, and cumulative credits to date.
- Starting with the CURRENT semester, and continuing with future semesters, complete your plan. **DO NOT** include past semesters.
- Make sure to plan for all Benchmark/Gateway courses in the required time frame (see major card and/or benchmark contract).
- For each semester, complete the plan with your remaining requirements as they are labeled on the major card. **DO NOT** write specific courses (i.e., write CORE HA, not ARTH 290). This will allow for more flexibility when registering for classes in future semesters.
- Fill in the number of credits for each class. Most classes are 3 credits. Classes with lab components are usually 4 credits. Some elective courses are worth 1 or 2 credits. For courses with variable credit, please calculate the plan with the lower number of credits.
- Total the number of credits for each semester in the boxes provided.
- Total the number of credits for your plan by adding together the cumulative credits to date and total year credits. You may need to include elective credits in order to reach 120 credits.

FOR OFFICE USE ONLY

Date Received:	FE: _____	TC: _____	GPA: _____
	FM: _____	DC: _____	AAP: _____
Benchmark: <input type="checkbox"/> Correct <input type="checkbox"/> Incorrect <input type="checkbox"/> Emailed	Advisor Initial & Date:		
Transcript: <input type="checkbox"/> Non Applicable <input type="checkbox"/> Repeat/Duplicate Credits <input type="checkbox"/> Transfer Credit Limit			

Disclaimer: This sample academic plan is one example of how to complete your degree in four years. It may NOT be submitted as your academic plan. This is simply a suggestion and does NOT replace actual advising.

Name: BSOS Student	UID: 109000000	Email: bsosstudent@umd.edu
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Start planning from the current semester and continue on with future semesters.

Cumulative Credits to Date:				0	CORE Requirements:	Plan
Semester: Fall	Credits	Semester: Spring	Credits		Academic Writing	
Req. Course 1: AASP 100	3	Req. Course 2: AASP 101	3		FM	
Academic Writing: ENGL 101	3	Distributive Course 2: HL	3		HL	
Fund. Math: MATH 110	3	CORE PS/LS	3		HA	
Distributive Course 1: HA	3	STAT 100	3		HL/HA/HO/or IE	
UNIV 100	2	Elective	3		PL/LL	
					PL/LL/PS/LS	
					MS	
Total	14	Total	15		SH	
Semester: Fall	Credits	Semester: Spring	Credits		SB	
Req. Course 3	3	Req. Course 4	3		SB	
ECON 200	4	ECON 201	4		D	
CORE PL/LL	4	Elective	3		Professional Writing	
Elective	3	Elective	3		Advanced Studies	
Elective	1	Elective	3		Advanced Studies	
					AASD Requirements:	
					AASP100	
Total	15	Total	16		AASP101	
Semester: Fall	Credits	Semester: Spring	Credits		AASP200	
AASP 301	3	AASP 297	3		AASP202	
Analytical Course of Choice	3	AASP 303	3		AASP297	
Professional Writing	3	AASP 305	3		STAT100	
Elective	3	Elective	3		ECON200	
Elective	3	Elective	4		ECON201	
					AASP301	
					AASP303	
Total	15	Total	15		AASP305	
Semester: Fall	Credits	Semester: Spring	Credits		Analytical Skills course of choice	
AASP 397	3	Elective UL	3		(Analytical Skills course must be approved by the AASP Advisor)	
Policy Course 1 UL	3	Advanced Studies CORE 2	3		AASP Policy Course 1 UL	
Policy Course 2 UL	3	Elective	3		AASP Policy Course 2 UL	
Elective	3	Elective	3		Choose one of the following options:	
Elective	3	Elective	3		Thesis Option:	
					AASP397	
					Non-Thesis Option: Both Courses must be completed	
Total	15	Total	15		AASP386 (requires Junior standing)	
Total Cumulative Credits				120	AASP396 (requires Senior standing)	
(cumulative credits to date + credits planned)						

Graduation Plan Check List:

Benchmark/Gateway courses planned accurately.

All remaining CORE & Major Requirements are planned.

3 courses max from major department per semester.

CORE Advanced Studies & Junior English are planned after 60 credits.

Total cumulative credits equal at least 120 credits.

At least 30 credits must be taken at UMD.

The final 30 credits must be taken at UMD.

At least 15 of the final 30 credits are upper level.

At least 12 of the final 30 credits are upper level major courses taken at UMD.