Research Career Options: Careers4Terps Search Agent
Target Audience: All students (especially freshmen & sophomores)
Out of class time: 15 minutes

Objective:
Students will become knowledgeable in the position titles and employers who post positions in Careers4Terps. This knowledge will promote early career exploration and exploration of co-curricular experiences.

Student Introduction
Over 9,000 internships and 17,000 job positions were posted to UMD Careers4Terps during the 2014-2015 academic year. Set-up a search in Careers4Terps, the University Career Center & The President’s Promise job and internship database to receive opportunities of interest. Select at least one key word to search (i.e. writing) and one position type (Summer Internship, Full Time, etc.) as an attribute to filter opportunities of interest. Find directions on how to set-up and schedule your search agent by visiting http://bsosundergrad.umd.edu/your-career/careers4terps-search-agent or review the image below. Questions and issues accessing Careers4Terps are happily addressed by calling the University Career Center’s front desk at 301-314-7225.

Assessment (sample instructions)
After completing the directions above, visit CANVAS/ELMS and answer two quiz questions. Sample questions:
- List what attributes you selected to filter your Careers4Terps search agent?
  - Potential answers: key word (from their industry of interest), a major, a position type(s)
- How often did you schedule the search agent to be emailed to you?
  - Answers: daily, every other day, weekly, monthly, quarterly
- List the name of the employer and position title of two positions that you found from your search.
  - Potential answers: would vary
Evaluation options

- If you use an online classroom space like CANVAS/ELMS, create a quiz and instruct students to complete it upon establishing their search agent.
- Instruct students to forward their first search agent email to you the professor or upload it to CANVAS/ELMS. If you prefer them to hand assignments in during class time they could print the email. *The email is sent one week after the student establishes the search agent.